



St George's Junior School

WEYBRIDGE

ADMISSIONS POLICY

We are:

Perfectly balanced; co-educational; 3 – 18; Josephite; Catholic

Our Mission:

To inspire all in our Josephite, Georgian Family to be the very best version of themselves.

Children's Mission Statement:

“Learning to Live and Love like Jesus”

St George's Junior School is a co-educational independent school for pupils from ages 3 to 11. Deciding on the right school for your child is very important and we believe that a personal visit is not only invaluable but essential.

We therefore very much hope that you and your child will visit St George's Junior School. We hold a number of Open Events throughout the year, which give a general introduction to the School, details of which are published online at www.stgeorgesweybridge.com. We are also very happy to welcome prospective parents and their children at other times. Please contact our Admissions Office on 01932 839437 or email on admissions@stgeorgesweybridge.com to arrange a visit.

The Entry Procedure

St George's Junior School is an academically selective school. Selection is based upon academic merit which is assessed through an entry assessment appropriate to the age of the child (see below under 'Assessment' for further details). Our selection process is designed to identify pupils who are able to benefit from our balanced and well-rounded education and to make a positive contribution towards the life of the School.

The Main Points of Admissions into the Junior School are at:

1. Early Years Foundation Stage
2. Key Stage 2

Specific detail about each of these entry points can be found online at www.stgeorgesweybridge.com

Entry into Other Year Groups:

When spaces become available, entry is possible at the start of other Year Groups or during a school year. Parents should initially enquire about the availability of spaces from the Admissions Office. Waiting lists are often held in such circumstances and the criteria listed would still apply (pupils entering Year Six in September would need to be able to show that their academic profile was strong enough to pass the 11+ College Entrance Exam the following January).

Entry into the Junior School is determined using the following Selection Criteria:

1. The family is sympathetic to the Christian, Catholic, Josephite ethos of St George's Weybridge.
2. The presence of a sibling already in the Junior School or College; a previous family connection.
3. The successful passing of the Junior School's Assessment test/Induction.
4. The family has shown an interest in sending their son/daughter to the Junior School as demonstrated by attending an Open Day or visiting in person.

Although a day school, St George's Weybridge is fortunate because of its location, to have children whose families bring a wide diversity of national backgrounds. We do not discriminate in terms of race, sex or disability. Please see the Junior School section under 'Academic' on the School website at www.stgeorgesweybridge.com for further details on children with disabilities or special educational needs. Families seeking more information on the Christian and Catholic nature of the school should read the Guidance Notes, copies of which are available from the Admissions Office or can be found on the School website.

Admissions Process

We accept boys and girls from Lower Nursery in the term that they have their third birthday as well as entry into other year groups such as Upper Nursery, Reception and Year 3 (7+). It is possible to join the School part of the way through a term in all year groups if spaces are available and subject to the admissions criteria, if personal circumstances require this.

Arranging a Visit

Please contact the Admissions Office to arrange a visit to the Junior School. We encourage all families to attend one of our Open Mornings where possible and to visit the School as the first step. Details are advertised on our website at www.stgeorgesweybridge.com

Open Events

Prospective parents and pupils are strongly recommended to attend one of our Open Morning events, held annually in March and September or one of our Parents' Forums held at other times on a regular basis. Dates and booking details are available on our website at www.stgeorgesweybridge.com

Registration

To begin the admissions process you will need to register your child by completing the online Registration Form and returning this with the non-refundable Registration Fee (£100 per child) to the Admissions Office. Please make cheques payable to St George's Weybridge or pay online (details via the Admissions Office).

ASSESSMENT

Entry at Nursery

Candidates for admission into the Nursery are given a short informal assessment with a parent present. They are presented with a variety of activities to explore. We look for children of average to above average ability, who are eager and ready to learn and who have concentration and language skills appropriate to their age. As well as personal and social skills, we look for imagination and individuality.

Entry at 4+ (Reception)

The majority of our Nursery children automatically transfer into Reception Year. External candidates seeking admission at Reception are invited in for a short informal assessment with the Head of Nursery. This involves an assessment of their vocabulary, phonic and number knowledge as well as their personal and social development. The assessment lasts approximately half an hour. Once a child has been offered a place they will be invited to come in for an induction afternoon in the summer term.

Entry at 5+ (Year 1) and 6+ (Year 2)

Candidates for admission at age 5+ (Year 1) and age 6+ (Year 2) are invited for an assessment with the Deputy Head (Lower Years). During the assessment the candidates will be tested in Maths and English. The assessment lasts approximately one hour and provides ample time to assess the child's academic ability, social interaction and level of engagement. Once a child has been offered a place they will be invited for a familiarisation visit in the latter part of the Summer Term prior to entry in September.

Entry at 7+ (Year 3) to 10+ (Year 4)

Candidates for admission at age 7+ and above undertake assessments overseen by the Deputy Head (Academic) in English, Mathematics and Reasoning skills, appropriate to their age. Offers of admission at aged 7+ or above will only be made if the candidate's academic performance in the entrance assessment indicates that they are likely to meet the requirements for entry to our College at 11+. For details about 7+ assessment please contact the Admissions Office by email at admissions@stgeorgesweybridge.com or by calling 01932 839437.

Offer of a Place:

Should a place be available and your child is a good match with the School, you will be offered a place in writing. If a class is full, your child will be placed on a waiting list.

Acceptance:

A place is deemed accepted when we receive the completed Acceptance Form together with your deposit as outlined in your offer letter. A copy of our standard Term & Conditions can be found on our website www.stgeorgesweybridge.com and will be sent with your Acceptance Form. Please ensure that you read these before accepting the place.

SEND

Whilst some of our pupils have special educational needs and physical disabilities, it is a condition that our Learning Support Department can offer them the support that they require. We advise parents of children with special educational needs or physical disabilities to discuss their child's requirements with the School before he or she sits the entrance assessment so that we can make adequate provision for him/her. Parents should provide a copy of an Educational Psychologist's report or a medical report to support their request.

We will discuss thoroughly with parents and their medical advisers the adjustments that can reasonably be made for the child if he/she becomes a pupil at the School.

Sibling Policy

Most siblings join us at the Junior School, however admission is not automatic and there may be occasions where we judge that a sibling is likely to thrive better in a different academic environment. No sibling discount on fees is available.

Bursaries

Bursaries are only available to existing families who need temporary financial assistance with fees.

Assisted Places

The St George's Assisted Places Scheme is aimed at families who would not normally consider independent education. It offers fee remission up to 100% for those applying for a place at the Junior School from 7+ entry (Year 3). Further details can be found online at www.stgeorgesweybridge.com

School's Contractual Terms and Conditions

A copy of our standard terms and conditions can be found online at www.stgeorgesweybridge.com

Complaints

We hope that you and your child do not have any complaints about our admissions process, however copies of the School's Complaints Procedure can be found online at www.stgeorgesweybridge.com

The School reserves the right to change the above process and description at any time.

This policy should be displayed in:

S:\ SGW Policy_and_Procedure_Index	ISI Portal
http://www.stgeorgesweybridge.com/further-information/school-policies-	

Associated policies:

Complaints Policy	

Last reviewed: 12 Feb 2019
Next review: 12 Feb 2020

Policy owner: Head of Marketing & Admissions